



## **The Immigrant Story Live Executive Producer**

The Immigrant Story is a volunteer-led nonprofit organization based in Portland, Oregon. We chronicle stories of immigrants to document and archive their voices in a short human interest story format.

Our vision for Immigrant Story Live is to give immigrants the opportunity to share their stories by creating an environment that compels audiences to listen with compassion. We produce two live storytelling events with culturally specific live musical guests per year. We are looking for an experienced event producer who can take this event and expand it to a nationally syndicated program in a few years.

- We are looking for a natural leader who can manage a creative team by coordinating all aspects of live storytelling event productions from conception to execution.
- Successful producer is responsible for understanding Live messaging and event goals and translating these conceptualised ideas to thematic events that will lead to a successful launch.
- The Event Producer should be an experienced project leader and event manager, with a keen eye for detail, quality management, production experience, time management and multiple team coordination.
- We are looking for someone who can seamlessly negotiate among the members of our immigrant community and be comfortable navigating cross-culturally -- able to properly adjust to planning or organizing based on these differences.

### **A SUCCESSFUL APPLICANT WILL:**

- Have a bachelor's degree from a four-year college or university; or four years related experience and/or training in a live-event production environment or equivalent combination of education and experience; four years of direct management of creative content and brand vision.
- Have a minimum 8-plus years experience as a lead producer of integrated experience marketing live events and campaigns.
- Have the highest level of communication skills, organization skills and ability to work independently on the event production process with a high degree of adaptability.
- Have experience in producing multicultural event production is a plus.
- Have have an essential non-native, culturally sensitive, community-based understanding.

### **DESIRABLE QUALIFICATIONS INCLUDE:**

- Experience in musical production, live storytelling or live theatre events/show.
- Ability to thrive in a creative collaborative environment.
- Ability to lead and motivate a collaborative team consisting of story coaches, creative art directors, musicians, local governments and nonprofits.
- Excellent public communication and presentation skills to effectively work with all levels, both internally and externally -- including colleagues, clients, partners and leadership teams.

### **Job Type: Volunteer**

**TO APPLY:** Submit a brief letter of interest along with your resume and two references.

**Submit your application materials to:** [sankar@theimmigrantstory.org](mailto:sankar@theimmigrantstory.org)